

Communications Form

Contact Name:	Cost Code: 090602
Event: Flood and Coast 2018	Date of Event: 20 th – 22 nd March 2018
Location/Suite/Hall:	Stand No:
Company Name:	
Address:	
	Email:
Tel No:	Postcode:
Fax No:	Date:
Signed:	Print:

PLEASE SUPPLY THE FOLLOWING CONNECTIONS:

<u>Connection:</u>	<u>Cost</u>	<u>Quantity</u>	<u>Total</u>
Analogue Connection and Handset <i>Call rate charged at the National Rate.</i>	£84.38	_____	_____
Conference Phone including line <i>per day</i>	£112.50	_____	_____
Broadband Connection min 10mb up/down (RJ45 plug) (max. 5 days) <i>per connection</i>	£202.50	_____	_____
Additional Broadband Connection	£73.13	_____	_____
Broadband connection including Access Point and up to five users* <i>The access point acts as a router. The bandwidth on the Access Point is set to 5ghz, please ensure all devices are compatible.</i>	£275.63	_____	_____
Number of additional users <i>per five units</i>	£22.50	_____	_____
Personalised WiFi address	£28.13	_____	_____
Fixed IP Address* <i>The Fixed IP MUST be ordered if you are providing your own router</i>	£28.13	_____	_____
Larger Band Width available on request	P.O.A.	_____	_____
		<u>VAT@ 20%:</u>	_____
		<u>Total:</u>	_____

Please note that we do allow external supplied wireless routers to be brought on site however you MUST inform us prior to your arrival as you will need to configure your router and order a fixed IP address. You can order an Access Point which can pre-installed on your stand and this will provide you with the same benefits as a router.

All equipment ordered 10 working days or less to the event build up day will be subject to a 20% surcharge.

All orders are subject to Stagecraftuk terms and conditions.

Goods/Services will not be supplied unless paid for in advance.

Please tick the below box indicating how you would like to pay:

- Invoice for a BACS Payment
- Cheque – made payable to StagecraftUK
- Cred/Debit card (payments made via credit card will incur a 3% surcharge)

RETURN TO:

Email: sales@stagecraftuk.com

Fax: 01952 281553

Post: Stagecraftuk

St Quentin Gate

TELFORD

SHROPSHIRE, TF3 4JH

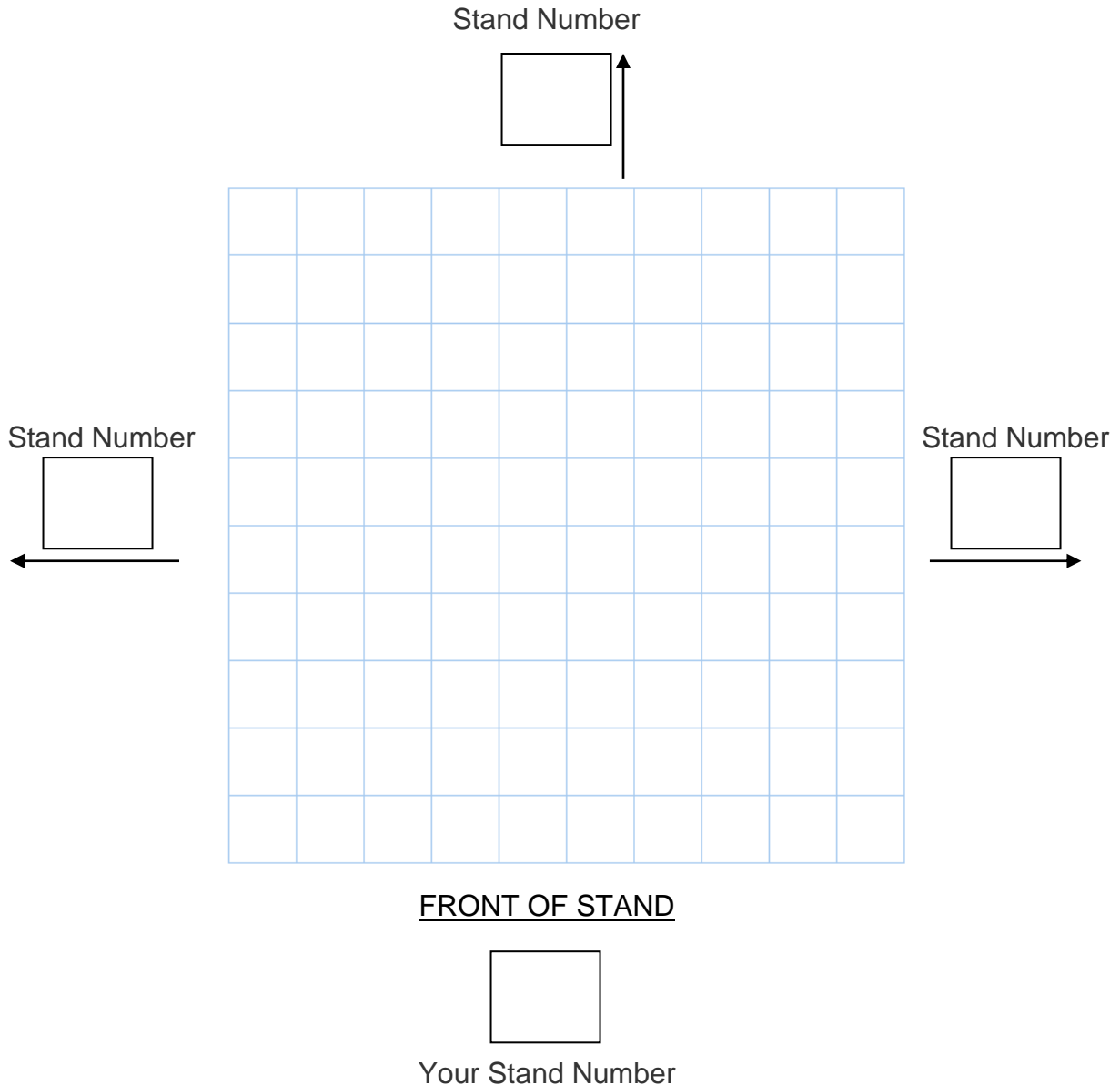
Tel: 01952 281600

Communications Grid

This diagram will be used as our on-site reference.

Please indicate on the grid below the position of your Communications items:

Please note that although every effort will be made exact locations cannot be guaranteed



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Stagecraftuk
St Quentin Gate
TELFORD
TF3 4JH

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Fax: 01952 281553
Email: sales@stagecraftuk.com